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August 11, 2014

VIA ECF

Hon. Analisa Torres  
United States District Judge  
United State Courthouse  
500 Pearl Street  
New York, N.Y. 10007

Re: Marlene Santos De Martin v. Gary Kavulich  
and Kavulich & Associates, P.C.  
14 Civ. 2264 (AT) (AJP)

Dear Judge Torres:

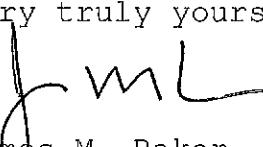
I am the plaintiff's attorney in this case.

As per your memo endorsed order of July 17, 2014, the parties were required by today to file a joint letter and proposed case management plan and scheduling order, and to attend an initial status conference on August 14, 2014.

Both defendants, however, have now defaulted, and plaintiff will proceed with an application for default judgment in accordance with FRCP Rule 55(b), the Southern District's Local Rule 55.2, and the procedure outlined in Appendix A to your individual rules.

It would nevertheless be helpful (to plaintiff, at least) to go forward with the initial conference to set a schedule for the submission of plaintiff's application. It should require no more than a few minutes of the Court's time.

Very truly yours,

  
James M. Baker

JMB/jb